PREVENTION MONTHLY AIRS CALL MINUTES – JUNE 12TH, 2023

Did someone forward you these meeting minutes*? If you'd like to be added to the distribution list to receive the invites and minutes for the Prevention Monthly AIRS call, please email PreventionDataUnit@health.ny.gov*

Attendees

Agency
AIDS Community Resources
Asian & Pacific Islander Coalition
Bronx Care
BronxWorks
CAMBA
CANDLE
Catholic Charities
Chinese American Planning Council
Diaspora Community Services
Eerie 1 Boces
EOC of Suffolk
Hetrick-Martin Institute

Agency
Latino Commision on AIDS
Make the Road NY
Mary Imogene Bassett Hospital
Mount Sinai
Osborne Association
Oswego County Opportunities
Pathstone Corporation
Pride Center of WNY
Promesa
South Brooklyn Legal Services
Westchester Jewish Community Services
Wyckoff Heights Medical Center

AIDS Institute Staff: *Alex Restina, Beth de Leon Stevens, Dayna Griles-Brown, Donald Lee, Jeannine Tusch, Sheri Friedberg, Sushanna Williams, Marum Sadiq, Maureen Burns, William McCart*

Full Recording

Full Recording Here (approx. 36 minutes)

Important Announcements

Please backup your data and verify that its being done correctly

Guide To Backup AIRS using AIRS Utilities & AIRS Backup Protocols

Upcoming AIRS Basic Training! **Wednesday, July 12, 10:00am-12:30pm – Online**

This class is open to ALL AIRS users whether you're new or you need a refresher. The class will discuss and demonstrate hands on data entry of client intakes, historical information, program enrollments, encounter information, group enrollments, group activities, and session encounters.

Click HERE to register for AIRS Basic. The link to the specific training will be sent a day before the scheduled class date.

Meeting minutes from previous monthly conference calls can be found here

AIRS and ERA version

1. AIRS current version -- 9.0.50 (Released 1/23/23)

   - Thank you to those who have responded to our requests to upgrade!
   - If you are having any technical issues after upgrading, please contact NetSmart – SUPPORTAIRS@ntst.com

2. ERA current version - 1.0.9.8
   - The Data Unit is available to assist you or your IT department with installing or upgrading ERA. Please email: PreventionDataUnit@health.ny.org for assistance
     - SDOH Assessment Data report is being designed
     - Some reports in ERA allow you to export to excel which will allow for sorting the data
       - The lab test history report

3. AIRS upgrade and Utilities Upgrade
   - **Utilities Upgrade** will include improved table repair options, more unified upgrade process, auto generation of Support Tickets (for outlook users), changes to default folder location requirements, password length flexibility *This has been pushed back until after the next AIRS Upgrade*
   - **AIRS Upgrade** is in the testing phase and due to release in late Spring *Estimated release in June*
     - Material – tracking non-syringe exchange materials provided
     - RSR – 2023 RSR Poverty table
     - Lab test – add treatment outcomes with the ultimate goal of streamlining documentation of treatment
     - Group Activities – remove some fields, backend fixes
     - Updates for ODUH programs related to modalities and new services
     - New mapping options for SDOH work
     - Improved language for gender affirming care

4. Friendly reminder to back up your system on a regular basis
   - If you lose your data and don't have a backup it can take MONTHS to get it back, and it will not be complete
   - Please verify that your backups being run through utilities are being saved to the correct folder and then save them on an encrypted external flash drive as well.
   - Your IT team is responsible for any nightly server backups
   - We will be sending out backup attestations soon to confirm that agencies are following backup protocols

5. AIRS Training
   - AIRS training documentation and videos can be found at www.airsny.org
   - Online training occurs monthly, and it is recommended to sign up at www.airsny.org to receive notifications of these trainings

Contact the Prevention Data Unit

- If you have any general questions or requests for the Prevention Data Unit you can direct those requests to PreventionDataUnit@health.ny.gov

Meeting Minutes Attachments and follow up Materials

- Attachments related to this call:
  - AIRS Backup Protocols
  - How To Backup AIRS using AIRS Utilities

Previously shared but always useful:

Running and submitting your AIRS data extracts:

- **Check out the** video tutorial on the new extracts process here
- **Check out the** written instructions on the new extracts process here!

How to enter HIV testing in AIRS:

- CTR Module in AIRS: How2 Enter CTR

Getting the most out of ERA for program monitoring and evaluation – Installing, Upgrading and Available Reports

- ERA User Guide

Next Prevention conference call is Monday July 10th, 2023, at 10am

Suggestions for topics and trainings are always welcome!
PreventionDataUnit@health.ny.gov