PREVENTION MONTHLY AIRS CALL MINUTES – MAY 8TH, 2023

Did someone forward you these meeting minutes*? If you'd like to be added to the distribution list to receive the invites and minutes for the Prevention Monthly AIRS call, please email PreventionDataUnit@health.ny.gov*

Attendees

Agency
ACQC
ACR Health
Action for a Better Community
Albany Damien Center
Alliance for Positive Health
Bronx Care
BronxWorks
CAMBA
CANDLE
Caribbean Women's Health Association
Circulo de la Hispanidad
Cornerstone Family Healthcare
Diaspora Community Services
Dominican Women's Development Center
EOC of Suffolk, Inc.
Erie 1 BOCES: Leaving Our Legacy
FSNNY
Harm Reduction Coalition
Hispanic AIDS Forum

Agency
HMI
La Nueva Esperanza
Latino Commission on AIDS
Long Island Crisis Center / PFY
Make the Road NY
Mount Sinai
Osborne Association
Oswego County Opportunities
Pathstone Corporation
Safe Horizon
Southern Tier AIDS Progam, Inc.
St. John's Riverside Hospital
Syracuse Model
Trillium Health
Turning Point
Urban League
Voces Latinas
Women's Prison Association

AIDS Institute Staff: *Eden Solomon, Jeannine Tusch, Marum Sadiq, Maryland Toney, Maureen Burns, Sheri Friedberg, Sue Flavin, Tien-Huei Tung, William McCart*

Full Recording

Full Recording Here (approx. 56 minutes)

June AIRS Training

Upcoming AIRS Data Management Training! **-- TUESDAY, June 20th 10:00am-12:30pm** – ***Online***

This hands on advanced AIRS Training is designed for data managers and those interested in analysis of AIRS data. This course will focus on reviewing AIRS data and system setup from both the client and agency perspective. For Experienced AIRS Users.

Click HERE to register. The link to the specific training will be sent a day before the scheduled class date.

AIRS and ERA version

1. AIRS current version -- 9.0.50 (Released 1/23/23)

   - Thank you to those who have responded to our requests to upgrade!
   - If you are having any technical issues after upgrading, please contact NetSmart – SUPPORTAIRS@ntst.com

2. ERA current version - 1.0.9.8
   - The Data Unit is available to assist you or your IT department with installing or upgrading ERA. Please email: PreventionDataUnit@health.ny.org for assistance
     - SDOH Assessment Data report being designed

3. AIRS upgrade and Utilities Upgrade
   - **Utilities Upgrade** will include improved table repair options, more unified upgrade process, auto generation of Support Tickets (for outlook users), changes to default folder location requirements, password length flexibility *This has been pushed back until after the next AIRS Upgrade*
   - **AIRS Upgrade** due out in late Spring *Estimated release in June*
     - Material – tracking non-syringe exchange materials provided
     - RSR – 2023 RSR Poverty table
     - Lab test – add treatment outcomes with the ultimate goal of streamlining documentation of treatment
     - Group Activities – remove some fields, backend fixes
     - Updates for ODUH programs related to modalities and new services
     - New mapping options for SDOH work

4. Friendly reminder to back up your system on a regular basis
   - If you lose your data and don't have a backup it can take MONTHS to get it back, and it will not be complete

5. AIRS Training
   - AIRS training documentation and videos can be found at www.airsny.org
   - Online training occurs monthly, and it is recommended to sign up at www.airsny.org to receive notifications of these trainings

CTR Data Entry Demonstration and Expectations

- Risk Assessment
  - In the Risk Assessment, if the client reports a previous HIV test and result but isn't sure of the date, you can estimate the date in order to save the assessment record– it does not need to be exact
    - If the date is entirely unknown, you can use the "filler" date of 01/1800
- Part A/Pre-test section notes
  - If you indicate that the test was in-person or was a self-test kit distribution even where the result is known, you must enter a record in Testing: Rapid (most common) or Testing: Standard (rare)
    - If you are missing expected Testing:Rapid or Testing:Standard records you will be contacted by the data unit
  - It is almost never appropriate to select "No Test Provided" in Part A/Pre-test section

- Testing: Rapid
  - If the rapid test is negative, you will be required to enter post-test Screening for Essential Services information
  - If the rapid test is Preliminary Positive, a record in Testing: Standard is expected (**please note that this is true even in cases where the client is referred to an outside agency for lab-based confirmatory testing**)
    - If you are missing an expected Testing:Standard record after a preliminary positive you will be contacted by the data unit
  - It is not appropriate to test individuals who know they are living with HIV under Prevention Funded contracts (ex: someone is testing for the purposes of establishing eligibility for services under another program)

- Testing: Standard
  - If we have preliminary positive records with missing lab-based records we are unable to determine what happened with the client so it is very important that Testing: Standard records be entered as soon as the lab-based result is known
    - If information in the post-test questionnaire becomes known or changes at a later date (for example, you learn the client has attended their first HIV medical appointment), you can edit those questions when new information becomes available

Contact the Prevention Data Unit

- If you have any general questions or requests for the Prevention Data Unit you can direct those requests to PreventionDataUnit@health.ny.gov

Meeting Minutes Attachments and follow up Materials

- Attachments related to this call:
  - How to Enter HIV Testing in AIRS: How2 Enter CTR

Previously shared but always useful:

Running and submitting your AIRS data extracts:

- **Check out the** video tutorial on the new extracts process here
- **Check out the** written instructions on the new extracts process here!

Ensuring your AIRS Back Up is secure:

- How To Backup AIRS using AIRS Utilities document

Getting the most out of ERA for program monitoring and evaluation – Installing, Upgrading and Available Reports

- ERA User Guide

Next Prevention conference call is Monday June 12th, 2023, at 10am

Suggestions for topics and trainings are always welcome!